



**KEMENTERIAN PEKERJAAN UMUM
BADAN PENGEMBANGAN SUMBER DAYA MANUSIA**

Jl. Pattimura20 Kebayoran Baru – Jakarta Selatan, 12110 Telepon (021) 2751502

**NOTA DINAS
NOMOR SM04/B/Ms/2026/160**

Yth. : 1. Sekretaris Direktorat Jenderal Sumber Daya Air
2. Sekretaris Direktorat Jenderal Cipta Karya
3. Kepala Pusat Pengembangan Kompetensi Sumber Daya Air,
Cipta Karya, dan Prasarana Strategis
4. Direktur Politeknik PU

Dari : Sekretaris Badan Pengembangan Sumber Daya Manusia

Hal : Informasi Program Beasiswa *Water Engineering and Utility
Management Future Leaders Training Program*

Tanggal : 3 Januari 2026

Sehubungan dengan surat dari Chief Representative JICA Indonesia Office nomor 985/PRJ/01/2026 tanggal 08 Januari 2026 hal GI Letter on JICA Knowledge Co-Creation Program "*Water Engineering and Utility Management Future Leaders Training Program*", bersama ini kami sampaikan informasi beasiswa sebagai berikut:

1. Pemerintah Jepang membuka kesempatan untuk mendaftar beasiswa untuk program *Master's degree* di institusi pendidikan di Jepang (terlampir).
2. Biaya keikutsertaan program tersebut ditanggung oleh Pemerintah Jepang.
3. Mekanisme pengajuan tugas belajar serta pemilihan program studi mengacu pada Peraturan Menteri PUPR nomor 02 tahun 2023 tentang Pengembangan Kompetensi Pegawai Aparatur Sipil Negara.
4. Persyaratan :
 - a. Usia maksimal tiga puluh lima (35) tahun pada saat pendaftaran (per 1 April 2027);
 - b. Memiliki kemampuan bahasa Inggris yang dibuktikan dengan TOEFL, IELTS atau TOEIC;
 - c. Memiliki pengalaman kerja praktis minimal tiga (3) tahun di bidang penyediaan air (waterworks) atau pengelolaan SDA;
 - d. Sehat jasmani dan rohani.
5. Informasi, *application form* serta keterangan lebih lanjut terkait program beasiswa tersebut sebagaimana terlampir.
6. Calon peserta yang diusulkan wajib memenuhi syarat berdasarkan analisa kebutuhan pengembangan kompetensi di masing-masing Unit Organisasi dan sesuai dengan jabatan dan pendidikan yang dilamar, serta memenuhi persyaratan tugas belajar dan persyaratan yang ditetapkan oleh lembaga beasiswa
7. Calon peserta yang diusulkan oleh unit organisasi harus mendapatkan rekomendasi dari BPSDM sebelum mengikuti proses seleksi. Bagi calon yang direkomendasikan melakukan pendaftaran mandiri secara online sesuai dengan ketentuan pihak penyelenggara.

8. Bagi calon peserta yang lulus seleksi beasiswa namun tidak melapor kepada Pejabat Pembina Kepegawaian Unit Organisasi dan kepada BPSDM pada proses awal pendaftaran, maka rekomendasi untuk penerbitan SK Tugas Belajar dan administrasi lainnya tidak dapat kami proses.
9. Calon peserta yang memenuhi syarat **beserta dokumen persyaratan** dapat diusulkan kepada Sekretariat Badan Pengembangan Sumber Daya Manusia c.q. Bagian Hukum, Kerja Sama, Komunikasi Publik, dan Data dan Teknologi Informasi **selambat-lambatnya, hari Jum'at tanggal 20 Maret 2026** untuk mendapatkan rekomendasi program studi yang didaftarkan.

Dalam menunjang pembangunan Zona Integritas menuju Wilayah Bebas dari Korupsi, Badan Pengembangan Sumber Daya Manusia Kementerian Pekerjaan Umum berkomitmen meningkatkan kualitas pelayanan publik yang bebas dari korupsi dan memberikan pelayanan prima.

Demikian kami sampaikan, atas perhatian dan kerja samanya kami ucapkan terima kasih.

Sekretaris Badan Pengembangan
Sumber Daya Manusia,



Pengecekan Keaslian Dokumen

Lina Anggraini

Tembusan:

1. Kepala Badan Pengembangan Sumber Daya Manusia;
2. Kepala Biro Perencanaan Anggaran dan Kerjasama Luar Negeri.



No: 985/PRJ/01/2026

Jakarta, 08 January 2026

Ms. NoviyantiHead of Bureau for Foreign Technical Cooperation
Ministry of State Secretariat**GI Letter on JICA Knowledge Co-Creation Program****"Water Engineering and Utility Management Future Leaders Training Program (JFY2026)"**

Dear Madam,

On behalf of the Japan International Cooperation Agency (JICA), we would like to express our sincere appreciation and gratitude for your support and cooperation for our activities in Indonesia.

We are pleased to inform you that Japan International Cooperation Agency (JICA) is going to organize a master/doctor degree program at universities in Japan. The details are as follows:

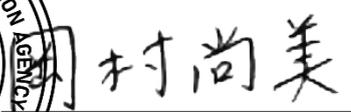
1. Name of the Program	Water Engineering Utility Management Future Leaders Training Program (JFY2026)
2. Duration and Academic Year	<u>Spring Enrollment</u> In principle, Master's program: Two (2) years, 1 March 2027 – 31 March 2029
3. Number of Participants	Two (2) participants
4. Target Institutions	1. Ministry of Public Works
5. Receiving University	<u>Tokyo Metropolitan University,</u> Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences
6. Eligibility	The candidate applicants must satisfy the following requirements: (1) Experience: At least three (3) years of practical experience in waterworks, government agencies, or other positions in water sector in their countries (2) Nationality: Indonesia (3) Age: - Less than thirty-five (35) years old as of enrollment (As of April 1st, 2027). (4) Educational Background: • Have a bachelor degree or higher in engineering, science or other disciplines relevant to management of water supply systems (5) Language: Have the linguistic skills required to take courses and receive research guidance in English TOEFL, IELTS or TOEIC (6) Health: in good health both physically and mentally, to participate in the program in Japan.

	<p>(7) Gender Equality and Women’s Empowerment: JICA seeks more female applicants. JICA is committed to promoting gender equality and women’s empowerment and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity. To select the satisfied trainees, JICA considered the gender balance recommended 40% female participation. Therefore, it would be greatly appreciated if the gender balance is considered in the internal candidate selection process.</p> <p>Note: <u>The selection process will not be affected by applicants’ gender.</u></p> <p>(8) Expectation for Participants:</p> <ul style="list-style-type: none"> • To play a leading role in ministries or waterworks in the future • To have adaptability and receptivity to study and research in a foreign country
7. Deadline	<p>- Prior-Notification Deadline Tuesday, March 31, 2026 (12 PM) (Please send confirmation to JICA Indonesia Office regarding <i>the potential number of nominees</i> by mentioned-date above)</p> <p>- Final Deadline Wednesday, April 16, 2025 (12 PM) - (Please submit Application Form and other supporting documents to JICA Indonesia Office by e-mail and to SEKNEG by website)</p>

For further details of the program, please refer to the general information attached hereto.
 We would appreciate your kind attention and cooperation in this matter.

Yours faithfully,




TAKEDA Sachiko
 Chief Representative
 JICA Indonesia Office



CC:

1. Ministry of Public Works

- Secretariat General
- Head of Bureau of Budget Planning and International Cooperation
- Head of Human Resources Development Agency
- Directorate General of Human Settlements
- Directorate of Drinking Water

2. Embassy of Japan

- Minister for Economic Development Affairs

Attachment:

1. Overview Information_ Water Engineering 2026
2. Application Form_ Water Engineering 2026
3. 202512_Explanatory material

JICA Knowledge Co-creation Program (Master's Degree Scholarship Program)

Water Engineering and Utility Management Future Leaders Training Program

Course Period in Japan:

from **April 2027** to **March 2029**





What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet revised the Development Cooperation Charter in June 2023, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

Japan is the very first country and still is one of the very few countries that has modernized from a non-Western background to establish a free, democratic, prosperous, and peace-loving nation based on the rule of law, without losing much of its tradition and identity. With such belief, JICA invites future leaders from partner countries to Japan under KCCP, and offers them opportunity to learn about Japan's unique modernization and development experiences. This special program is called, JICA Development Studies Program (JICA-DSP).

JICA-DSP is provided to all participants of KCCP during their stay in Japan. JICA will offer participants various opportunities through which they can learn about Japan's modernization and development experiences.

<https://www.jica.go.jp/english/activities/schemes/dsp-chair/index.html>

JICA Knowledge Co-creation Program (Master's Degree)

Water Engineering and Utility Management Future Leaders Training Program

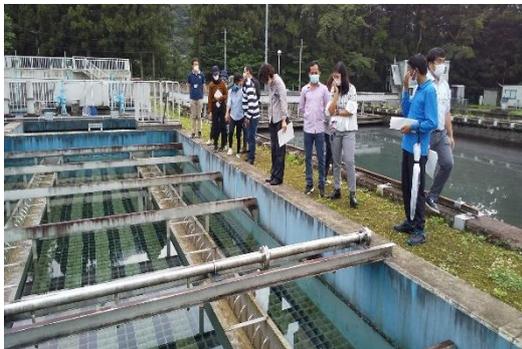
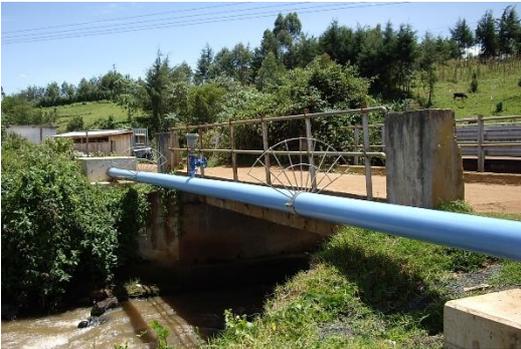
This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program. This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.



Experience of Japan



For Future Leaders in Water Sector



to Gain Core Competence

For what?

“Water Engineering and Utility Management: Future Leaders Training Program”

is a Master’s Degree Program offered by Tokyo Metropolitan University in collaboration with the Japan International Cooperation Agency (JICA) as one of the Knowledge Co-Creation Programs for Long Term Participants.

The objective of this program is to provide future leaders with the knowledge, skills and capacity to design, operate and manage water supply utilities. Thus, it is anticipated that the participants will lead the water supply sector of their countries to achieve better drinking water supply service and waterworks management.

Therefore, the participants are expected to:



Develop Problem-solving skills

- Identify, analyze, and solve issues logically
- Write and defend a master thesis
- Understand, interpret, and apply experiences of other waterworks

Acquire comprehensive knowledge of the field of waterworks

- Acquire the theoretical and systematic basis of water engineering
- Deepen their understanding of utility management
- Enhance their theoretical and practical capacity comprehensively

Develop long-term connections and networks

- Develop network with other participants from waterworks in Asian countries
- Develop networks with Japanese water professionals and students
- Develop long-term partnerships with Japanese universities and waterworks

How?

In this program, the participants will pursue Master's Degree under distinguished professors in the Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University.

The Program consists of a regular graduate program for study and research in water supply engineering and management at Tokyo Metropolitan University and additional Programs as follows:

- Internship at Japanese water supply utilities,
- Field trips to waterworks and industries with cutting-edge technologies,
- Special lectures and workshops on practical topics such as waterworks management, administration, finance, and human resource development,
- Special lectures on Japan's historical experience to achieve sustainable and quality water supply management, and
- Networking with participants from other Asian and African countries and Japanese water professionals.

Language used in the Program

English

Degree & Certificate

M Eng (Master of Engineering), Tokyo Metropolitan University and a certificate by JICA will be awarded upon successful completion of the program.

Where?

The participants of the program will study at Tokyo Metropolitan University located in Tokyo, the capital of Japan and the world most populous metropolis.

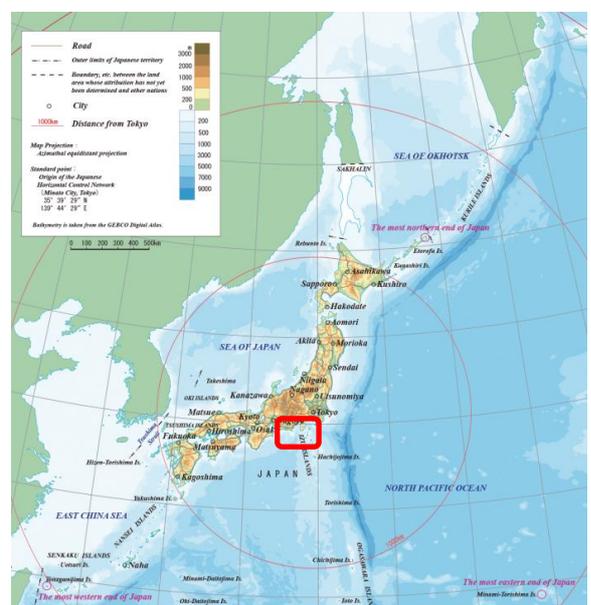
University Information

Tokyo Metropolitan University,
Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences,

1-1 Minami-Osawa, Hachioji-shi, Tokyo
192-0397, Japan

More Information on Tokyo Metropolitan University

<https://www.tmu.ac.jp/english/index.html>



Program Outline

The program consists of a regular graduate program for study and research in drinking water supply engineering and management at Tokyo Metropolitan University and additional custom-made programs shown below:

1. Master's Degree Program

- 1 Acquire theoretical knowledge by course work
- 2 Acquire problem-solving capacity through field survey and research on practical topics
- 3 Acquire a master's degree in the Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University

2. Special Programs in addition to the regular course

Lectures	Field Survey / Field Trips	Others
<p>Additional special lectures on;</p> <ul style="list-style-type: none"> •Japan's experiences on water supply development •Water administration and utility management •Case study of Japanese waterworks 	<ul style="list-style-type: none"> •Field survey in Japan and/or home county for Master's thesis •Fields trips to water-related facilities in Japan 	<ul style="list-style-type: none"> •Short internship at Japanese waterworks •International conference and symposiums •JICA's other training programs

3. Common Programs (Optional)

JICA will offer the Common Programs for all JICA scholarship students such as;

- Special lectures and field trips on Japanese development experiences
- International cultural exchange among JICA scholarship students

Who can apply ?

Countries

Cambodia, India, Indonesia,
Laos, Nepal, Pakistan,
Philippines, Sri Lanka, Thailand

Organization

Water utilities or ministries in
charge of drinking water supply

Qualifications

- **Experience**
at least three (3) years of practical experience in waterworks, government agencies, or other positions in water sector in their countries
- **Age**
less than thirty-five (35) years old as of enrollment
- **Educational Background**
have a bachelor degree or higher in engineering, science or other disciplines relevant to management of water supply systems
- **Language**
have the linguistic skills required to take courses and receive research guidance in English
- **Health**
in good health both physically and mentally, to participate in the program in Japan

Gender Equality and Women's Empowerment

JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

Expectation for Participants

- To play a leading role in ministries or waterworks in the future
 - To have adaptability and receptivity to study and research in a foreign country
-

Number of participants

Maximum 5 participants

When?

Duration

2 years
(April 2027 to March 2029)

The scholars are expected to matriculate in April 2027

List of supervisors

Department of Civil and Environmental Engineering Faculty

Supervisors' List				
Position	Name		E-mail	Research Subject
Environmental System Field				
Professor	Yoshiyuki IMAMURA		imamura@tmu.ac.jp	Water Policy, Hydrology, Disaster Risk Reduction, Flood Risk Management
Professor	Katsuhide YOKOYAMA		k-yoko@tmu.ac.jp	Environmental Hydraulics, Sediment Transport and Water Environment in a Reservoir, a River, and an Estuary
Associate Professor	Yasuhiro ARAI		y-arai@tmu.ac.jp	Water Supply Engineering, Environmental Engineering, Municipal Solid Waste Management Planning, Optimization Model
Associate Professor	Hiroshi SAKAI		h_sakai@tmu.ac.jp	Water and Wastewater Engineering, Water Environment Management, Water Quality Management
Associate Professor	Tetsuya SHINTANI		shintani@tmu.ac.jp	Coastal and Ocean Engineering, Stratified Flow, Computational Fluid Dynamics

IMPORTANT INFORMTION:

Regarding choice of Supervisor, please be informed that the University reserves right to select the Professor/Supervisor for each candidate as per his/her research interest or research theme.

Program Coordinators

Program Coordinator			
Position	Name		Research Subject
Professor (Project)	Satoshi TAKIZAWA		Water supply engineering, Water and wastewater treatment
Associate Professor (Project)	Benyapa SAWANGJANG		Water supply engineering, Water and wastewater treatment

Program coordinators oversee the whole program and provide guidance to the students.

Cooperative Faculty Members

Position	Name		E-mail	Research Subject
Infrastructure Field				
Professor	Jun MURAKOSHI		murakos@tmu.ac.jp	Bridge Engineering, Steel/Composite/Hybrid Structure, Fatigue, Buckling Stability, Long-Term Durability and Maintenance
Professor	Hiroyuki ONEYAMA		oneyama@tmu.ac.jp	Traffic Engineering, Transportation Planning, Transportation Environmental Analysis, Traffic Simulation, Transportation Network Analysis
Professor	Hitoshi NAKAMURA		hnaka@tmu.ac.jp	Structural Engineering, Bridge Engineering, Structural Characteristics of Cable-Supported Bridges, Application of Advanced Composite Materials for Infrastructures, Repair and Strengthening of Existing Structures
Associate Professor	Tomoki ISHIKURA		iskr@tmu.ac.jp	Infrastructure Policy, National and Regional Planning, Macroeconomic Dynamics, Spatial Economics, Computable General Equilibrium Analysis
Assistant Professor	Yusuke KISHI		kishi@tmu.ac.jp	Structural Engineering, Seismic Engineering, Disaster Mitigation Engineering, Human Behavioural Science
Assistant Professor	Masami YANAGIHARA		yanagihara@tmu.ac.jp	Traffic Flow Analysis, Driving Behavior Modeling, Traffic Simulation, Traffic Psychology, Information Processing
Environmental System Field				
Assistant Professor	Hideo AMAGUCHI		amaguchi@tmu.ac.jp	Hydrology, River Engineering
Assistant Professor	Gubash Azhikodan		gubash@tmu.ac.jp	Hydraulic Engineering, Estuarine hydro- and morphodynamics, Cohesive sediment transport, Phytoplankton dynamics
Safety and Disaster Prevention Field				
Professor	Nobuharu ISAGO		nisago@tmu.ac.jp	Tunnel Engineering, Underground Space Engineering, Design and Maintenance Methodology of Tunnel Structure and Facilities, Stability of Ground in Tunneling, Load-bearing Capacity Evaluation of Support Members
Professor	Yoshiya ODA		oda@tmu.ac.jp	Exploration Geophysics, Engineering Seismology, Earthquake and Volcano Disaster Prevention
Associate Professor	Kentaro OHNO		ohno@tmu.ac.jp	Concrete Engineering, Nondestructive Evaluation for Concrete Structures, Elastic wave techniques for Concrete
Associate Professor	Atsushi UENO		eagle@tmu.ac.jp	Concrete Engineering and Material Science, Environmental Consideration of Concrete and Concrete Making Materials, Evaluation of Properties of Concrete Making Materials
Assistant Professor	Kosuke KAWATA		k_kawata@tmu.ac.jp	Evaluation of deformation performance and mechanical behavior of a tunnel during external force Sophistication of tunnel design, construction and maintenance technology
Assistant Professor	Tomohisa KAMADA		tkamada@tmu.ac.jp	Concrete Engineering, Durability and Maintenance of RC Structures, Pore Structure and Mass Transfer in Hardened Cement

IMPORTANT LINKS :

- The department of Civil and Environmental Engineering <https://civil.ues.tmu.ac.jp/en/>
- Graduate School and Faculty of Urban Environmental Sciences <https://www.ues.tmu.ac.jp/en/index.html>
- Tokyo Metropolitan University <http://www.tmu.ac.jp/english/index.html>

Steps to Japan

Application through JICA office

Please submit the following documents to the **JICA Overseas Office** by **mid-April 2026**.

- Application Form (Part A, B, Annex 1, and 2) with ID photos (4cm × 3cm)
- Academic Transcript of bachelor degree (and higher, if applicable)
- Certificate of English Proficiency (if any) or any other documents to be substituted.

*All documents should be submitted in electronic form.

Screening of documents

JICA and the University will review the application documents and select those who will proceed to take the online interview.

Notification of Screening Result

The results of the screening will be notified through **Program coordinators** by **mid-May 2026**.

Online Interview

The online interview with faculty members of the University will be held **in May 2026**.

Notification of online interview result

The results will be notified through **JICA Overseas Office** by **mid-June 2026**.

Admission application to the University

Please submit the following application documents **to the University** by email no later than the **end of July 2026**. Upon finalizing the online registration, applicants must submit all application documents via express mail **by 7 August 2026**. Also, Final Online Interview will be held by the end of August (subject to change).

- Application Form (Part A, B, Annex 1, and 2) with ID photos (4cm × 3cm)
- Academic Transcript (Original)
- Certificate of English Proficiency (if any)
- Certificate of Diploma of bachelor degree (or higher, if applicable)
- Recommendation Form (Form F)

Notification of Final Result by mid-October 2026 by e-mail

Procedure for JICA Scholarship

Please submit the following documents to the **JICA Overseas Office** by the **early December 2026**.

- Official Application Form* including Medical History and ID photos (4cm×3cm)
*to be confirmed and signed by the head of the relevant department / division of the applying organization
- Photocopy of Passport
- Certificate of Health (Original)

Letter of Acceptance* by end-January 2027 by e-mail

Procedure for University Enrollment; February to March 2027

Flight to Japan; March 2027

Steps to Japan: some details

Certificate of English Proficiency

Applicants are required to submit at least one of the following documents which will attest the applicant's English skills:

- English grades during University (academic transcript of English classes)
 - Certificate of English as the Medium of Instruction
 - TOEFL
 - IELTS
 - TOEIC
-

Letters of recommendation

Applicants are required to submit a Recommendation Form (Form F) from a research advisor during undergraduate studies or another faculty member who knows the applicant well.

Details on dates of admission application to the University

- (1) Online Application period: **15:00 JST, 1 July 2026 – 15:00 JST, 31 July 2026**

Note: Applicants are required to submit all the "Submission documents" by email no later than 15:00 JST, 31 July 2026.

Email: admission-fues@jnj.tmu.ac.jp

- (2) Deadline for application documents by post: **7 August 2026.**

Note: Application documents **have to reach** the Academic Affairs Section, Urban Environmental Sciences, Tokyo Metropolitan University by the deadline by post.

Mailing address: 1-1 Minami-Osawa, Hachioji-shi, Tokyo 192-0397, Japan

The Academic Affairs Section of Urban Environmental Sciences, Tokyo Metropolitan University

- (3) Selection by the University: **August to September 2026**
-

Details on dates of University Enrollment Procedures

Successful applicants are required to follow the instructions written on the email which will be sent by the university around late February 2027.

Expenses covered by JICA



Air ticket

Round-trip ticket between an international airport designated by JICA and Japan (actual amount)



Allowances

- JPY 147,000/month¹ for living expenses and accommodation
- Moving and outfit allowance will be provided only once upon arrival.



Admission Fee, Tuition

Application fee, admission fee and tuition of Japanese university



Expenses for

- Research Support Expenses
- Special Programs (Field survey, internships, international conference, etc.)
- Common Programs (Special lectures, cultural exchange, etc.)



Medical care for

participants who become ill after arriving in Japan. Costs related to pre-existing illnesses, pregnancy or dental treatment are NOT covered.

Expenses NOT to be covered by JICA

JICA will not bear costs other than the allowances described in left. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax²
- (6) Airport tax²/airport facility charges² outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges³
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (not refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee

Note: If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

1. This amount (JPY 147,000/month) is actual amount provided in FY2027 and be subject to change. JICA overseas office will notify the actual amount of allowance before your departure.

2. When these taxes should be paid separately from airfare, JICA will not pay it.

3. Please take care of each flight's baggage allowance in your round route. Some participants may use more than one airline company. Each airline company sets its own baggage allowance. JICA will not bear the gap between your baggage weight and baggage allowance.

Conditions for Participation

The applicants/participants of KCCP are required

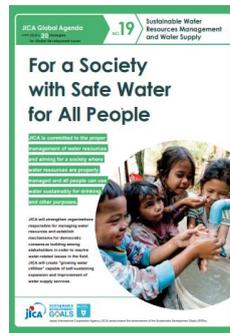
- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
- (8) to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (9) not to engage in political activities, or any form of employment for profit,
- (10) to agree to be discontinued of the program, should the participant (a) violate Japanese laws, JICA's regulations, or University's regulations, (b) commit illegal or any type of immoral conduct including sexual harassment, (c) become critically ill or seriously injured, after arrival in Japan.
- (11) to be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (12) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (13) not to drive a car or motorbike in Japan, regardless of an international driving license possessed,
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (16) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (17) to submit a Health Certificate with Medical History in JICA format to JICA office of your country at the applicants' expense, no later than the early December 2026. The date of Health Certificate should be on or after November 1 2026. JICA will NOT reimburse the cost to the applicants.
- (18) to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of acquiring the Health Certificate will be borne by JICA unless it is required due to the candidates' fault.
- (19) to promptly resubmit your medical history, If there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (20) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
- (21) not to be receiving nor plan to receive another scholarships from Japanese government, such as Japan Student Service Organization (JASSO), Japan Society for the Promotion of Science (JSPS), Japan Science and Technology Agency (JST), The Japan Foundation (JF) during the program
- (22) to understand not to make other applications for different JICA training courses at the same time,
- (23) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
- (24) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (25) to approve the following conditions on summary of my thesis;
 - ① Summary of the thesis shall be kept at JICA.
 - ② Summary of the thesis can be read by anyone who made a request to JICA .
 - ③ Summary of the thesis can be used for publication by JICA or JICA website.
 - ④ Taking Photocopy of the thesis shall be allowed by anyone with JICA's permission.
- (26) to acknowledge that a leave of absence from school is not permitted in principle,
- (27) to understand that the maximum duration of research student is 6 months for both master's and doctor's courses, and duration of acceptance as a regular student is based on the course years determined by the university,
- (28) To indicate all educational background, including currently enrolled university, if any.
- (29) To understand that the use of Generative AI such as Chat GPT to create Application Forms including Research Plans, and your research papers may not be acceptable and may result in rejection of your application or termination of training if discovered, according to each University policy.

For Your Reference

**Leaflet: JICA Global Agenda: Sustainable Water Resources Management and Water Supply
~For a Society with Safe Water for All People~**



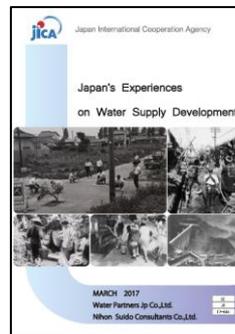
[Click Here](#)



Textbook: Japan's Experiences on Water Supply Development



[Click Here](#)



(memo)



CORRESPONDENCE

For enquiries and further information,
please contact the JICA office in your country.

Further, address correspondence to:

**Water Resources Group, Global Environment
Department, Japan International Cooperation
Agency (JICA)**

Address: Nibancho Center Building 5-25 Niban-cho,
Chiyoda-ku, Tokyo 102-8012, Japan

EMAIL: gegwt@jica.go.jp (Rep.)



JFY2027

(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants (JICA Development Studies Program)

OFFICIAL APPLICATION FORM

To be Confirmed and signed by the head of the relevant department / division of the applying organization

1. Course Title:(Please write down as shown in the General Information)

Water Engineering and Utility Management Future Leaders Training Program

2. Course Number (the number as "XXXXXXXXXXJXXX" shown in the GI)*1

									J			
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3. Country Name

4. Name of Applying Organization:

5. Name of Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date		Signature			
Name					
Designation / Position					Official Stamp
Department / Division					
Office Address and Contact Information	Address				
	Telephone	FAX	E-mail		

Confirmation by the organization in charge (if there is no Letter from the government nominating the applicant) *2
I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date		Signature	Signature
Name			
Department / Division			
Position			
			Official Stamp

*2. Signature及びOfficial Stampは必須、どちらか一つでも取り付けられない場合は代替書類

(Note
Verbalあるいは援助窓口機関等関係省庁からのレター)は必須であり、いずれも無い場合、研修員の受入、来日手続きが不可となるため留意すること。

Part A: Information on the Applying Organization

1. Profile of Organization

1) Name of Organization

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in Knowledge Co-Creation Program (KCCP), with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in KCCP.

3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the KCCP, 4) Plan of organization and 5) Others.



JFY2027

(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants (JICA Development Studies Program)

Part B: Information about the Nominee

Instructions

1. Fill-in all YELLOW areas (or cells) of this form by computer. (DO NOT handwrite.).
2. Fill in the form in English.
3. All YELLOW areas MUST be filled-in (Do not leave these areas blank. Please write "N/A" if not applicable).
4. Write dates in the order of day, month, year (ex:31st day of January, 2027 is "31/Jan/2027").
5. Write proper nouns in full without abbreviation.
6. Check your application form using the check lists at the bottom of this application form.
7. Print out all pages after entering required information in all questions.
8. Obtain Signature(s) of the applicant's present organization (if necessary, digital stamp/signature is acceptable.).

1. Personal Information

1-1. Course Title

Water Engineering and Utility Management Future Leaders Training Program

Color Photo
(4cmx3cm)

1-2. Number (Not need to fill in. JICA will inform after selection Procedures)

Paste your photo taken within 6 months.

1-3. Information about the applicant

Family Name			
First Name			
Other Name (If any)			
Gender for Visa application		Date of Birth (Day/Month/Year)	/ /
Nationality		Age (As of 1/Apr/2026)	
Resident Country			
City/Town		TEL (Primary)	Country Code
State/Province		TEL (Secondary)	Country Code
Email			Passport possession

1-4. Contact Person in Emergency (2 Persons)

1	Name				Relationship	
	Province & Country		TEL	Country Code		Email
2	Name				Relationship	
	Province & Country		TEL	Country Code		Email

2. Educational Background

Instructions

1. Please list primary education through higher education, excluding kindergarten education and nursery education(Preparatory education for university admission is included in upper secondary education).
2. If you attended multiple schools at the same level of education due to moving house or readmission to university, modify level column and write the schools in the separate rows.
3. Any school years or levels skipped or repeated should be indicated in the Remarks column.
4. End date for Higher Education should match with the date on the graduate certificate which you submit.
5. Academic Degree must be filled for Higher Education level. (If not obtained any degree, write "N/A")

※Please add additional fields if necessary.

Level (Ex.)	Name of Educational Institution Name of Faculty / Department / School	Province, Country	From (Month) / (Year) To (Month) / (Year)	Type of Academic Degree Obtained	Major
Primary Education			From / To /		
Lower Secondary Education			From / To /		
Upper Secondary Education			From / To /		
Higher Education (Bachelor level)			From / To /		
Other Higher Education (except training)			From / To /		
			From / To /		
			From / To /		
			From / To /		

If the period you have entered in 2. Educational Background above does not match a regular academic period, please indicate your reason in "Remarks" below.

Remarks	
---------	--

1) Language Proficiency Indicate your English abilities with reference to the following.

English Proficiency	Listening			
	Speaking			
	Reading			
	Writing			
	Certificate (Please specify Name of Certificate) ex.: TOEFL, IELTS			
If Others, specify				
Score points obtained				
Test Dates		Day	Month	Year
Your Mother Tongue				

- Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
- Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
- Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
- Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

2) Have you ever been awarded a scholarship for studying abroad?

Yes	Name of scholarship							
	Duration	From		/		To		/

3) Are you currently applying for any scholarship(s), other than Water Engineering and Utility Management Future Leaders Training Program Program?

Yes	Name of scholarship								
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4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

Yes	Name of the course								
	Country you visited			Name of the institution or the agency					
	Duration	From		/		To		/	
Yes	Name of the course								
	Country you visited			Name of the institution or the agency					
	Duration	From		/		To		/	
Yes	Name of the course								
	Country you visited			Name of the institution or the agency					
	Duration	From		/		To		/	

3. Present Organization and Nomination

3-1. Present Organization and Position

Categories of Organization	Others	Types of organization	
Name of Organization			
Department / Division			
Position			
Date of employment	/ /	Date of assignment to the present position	/ /
Province & Country	TEL	Country Code	Email

Categories of Organization	Types of Organization	Description
A. Ministry / Government Institution	National Government	Ministry or Federal Institution
	Local Government	Governmental Institution run by state/province or city/town
	Public Enterprise	Government-owned corporation or facilities
B. Higher Education and TVET	University	Either public or Private University
C. Private Sector	Private	Private company including Private school
D. Others	NGO/Private(non-profit)	NGO or non-profit organization
	Self-employed	Freelancer (if you own a company, chose "Private")
	Fresh Graduate	Just graduated or will Graduate soon from University and not working
	Unemployed	not working
	Others	Any status not applying to all above

3-2. [Questionnaire on Relationship with the Military] (FOR ALL THE APPLICANTS)

Please mark Yes or No about your status.

	Personnel of the military or organizations under the military (active military personnel or military personnel listed in the muster roll/military register)
	Personnel of the Ministry of Defense, or organizations under the Ministry of Defense
	Personnel of organizations that are specified by law under the military or the Ministry of Defense in case of an emergency
	Persons listed in the muster roll/military register who are not currently affiliated with the military, the Ministry of Defense, or affiliated organizations
	Personnel of civilian organizations which have divisions to conduct military-related activities

3-3. Confirmation of the nomination by the applicant's present organization

I agree to nominate this person as qualified nominees to participate in the programs on behalf of our organization.

Date		Signature	
Name			
Department / Division			
Position			
TEL	Country Code		
Email			

* This confirmation is necessary if the applicant's present organization is the ministry / government institution or any higher education and TVET institution

4. Work Experience

Provide the information of your work experience following the most recent one after graduation from higher education. The first row (most recent one) will be filled automatically if 3-1 Present Organization and Position is correctly filled.
 * In "To", please write the month and year as of you apply for this program.
 Ex., If you applied for this program in the end of October in 2027, Please choose October as month and 2027 as year.

Organization	Department	Position	Period of Working	From / To			Full / Part Time	Type of Org.
				From	/	To		
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			

****For the Types of Organization, please choose from the followings:**

- A. Ministry / Government Institution
 - B. Higher Education and TVET (Technical and Vocational Education and Training) Institutions
 - C. Private Sector
 - D. Others (non-profit organization etc.)
- *For the details of description of each type of organization, please refer to "Categories of Organization" in 3. Present Organization and Nomination)

4. Expectation on the applied KCCP

1) Personal Goal: Describe what you intend to achieve in the applied KCCP in relation to the organizational purpose described in Part A.2

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied KCCP. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied KCCP. (required)

5. Declaration

I declare to apply for Water Engineering and Utility Management Future Leaders Training Program with a full understanding of the General Information, especially the articles stipulated below:

(1) APPLICATION

1. All information answered and provided in this application form by me, is true and accurate to the best of my knowledge and ability.
My application will be cancelled if any information is proven to be false.
2. All information provided by me in this application form had been approved by my supervisor in my organization
(Required only for Governmental Officials (including public organizations) and/or Educators.)
3. An application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. The selection procedure and results rest entirely with JICA as the secretariat of SDGs Global Leader. No inquiries or objections by applicants regarding the result of the selection process will be considered.
5. Submission of a master's thesis is optional for doctoral candidates

(2) OBJECTIVE OF THE PROGRAM

- (2-1) When I am accepted for the Program, I agree
- 2-1-1. that the objective of the program which is written in G.I. Therefore, I will participate in additional programs as being instructed in G.I if necessary.
 - 2-1-2. that I am required to contribute to the development of my nation's long-term good relationship with Japan after completing the course in Japan,
 - 2-1-3. that the objective of the program is not provision of employment in Japan upon completion of the program.

(3) JICA's GUIDELINES

【General Rules】

The applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination, (Please note that participants prepare by yourself all the documents necessary for the regular course examination.)
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
- (8) to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (9) not to engage in political activities, or any form of employment for profit,
- (10) to agree to be discontinued of the program, should the participant (a)violate Japanese laws, JICA's regulations, or University's regulations, (b)commit illegal or any type of immoral conduct including sexual harassment, (c)become critically ill or seriously injured after arrival in Japan.
- (11) to be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "Expenses To be borne by JICA" in General Information.
- (12) to return the total amount or a part of the expenditure for Knowledge Co-Creation Program for Long Term Participants depending on the severity of such violation, should the participants violate the laws and ordinances,
- (13) not to drive a car or motorbike in Japan, regardless of an international driving license possessed,
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (16) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (17)to submit a Health Certificate with Medical History in JICA format to JICA office of your country at the applicants' expense, no later than the early December 2026. The date of Health Certificate should be on or after November 1 2026. JICA will NOT reimburse the cost to the applicants.
- (18)to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of acquiring the Health Certificate will be borne by JICA unless it is required due to the candidates' fault.
- (18) to promptly resubmit your medical history, If there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (19) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
- (20) not to be receiving nor plan to receive another scholarships from Japanese government, such as Japan Student Service Organization (JASSO), Japan Society for the Promotion of Science (JSPS), Japan Science and Technology Agency (JST), The Japan Foundation (JF) during the program,
- (21) to understand not to make other applications for different JICA training courses at the same time
- (22) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
- (23) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (24)to approve the following conditions on summary of my thesis;
 - ①Summary of the thesis shall be kept at JICA.
 - ②Summary of the thesis can be read by anyone who made a request to JICA .
 - ③Summary of the thesis can be used for publication by JICA or JICA website.
 - ④Taking Photocopy of the thesis shall be allowed by anyone with JICA's permission.
- (25)to acknowledge that a leave of absence from school is not permitted in principle.

【Privacy Policy】

The participants/applicants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form and other personal information such as, participants' programs, activities, and networking record, will be stored, used, or analyzed by JICA only within the scope of conducting, supervising(selection, coordination, travel and life support of the participants in Japan, implementation of various programs) and following up with participants during and after the program period, in accordance with rules and regulations of JICA.

After the completion of the program period, JICA (including its country offices) may contact participants to carry out follow-up activities including but not limited to: career path survey, interviews, and dissemination of information on programs and activities organized by JICA. The personal information contains also medical history information and health certificate.

JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.

However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted universities for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned party to take safety management measures and manage it appropriately, and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificates), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

【Security Notice】

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

*Information Security Policy of JICA in relation to Personal Information Protection

■ JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.

■ Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.

1. To provide the KCCP to Participants.
2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries); JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

【Copyright Policy】

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder. If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.

(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.

3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

【Portrait Right Policy】

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above. It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

·I understand and fully agree to the following terms and conditions set forth above.

·I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.

·I understand the intention of JICA on "Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

***Please check the box whether you are AGREE or DISAGREE.

Agree / Disagree

I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Name of Applicant:

Signature: _____

DATE (Day / Month / Year): _____ / _____ / _____

Check List

Please check the following BEFORE printing

Page	Check Point	Applicant	JICA
All	Are all the Yellow columns (MANDATORY to answer) filled out?		
1	Is the full name written as shown on the Passport? (Check the spelling) (National ID is acceptable if the applicant does not own a Passport) Is the date of birth same as on the Passport or ID? Is the applicant's age between 22 to 39? (If not, check qualified age at JICA overseas office in charge of your country)		
2	Is the name of supervisors chosen from the professor list in the University Information List? If the name of supervisor is required to enter for all courses of Ph.D. and some Master's courses, is the section of "supervisor of choice" in Annex. 1-1 (for Courses with Pre-application matching), and Annex. 1-2 (for Courses without Pre-application matching) filled out?		
3	Do schooling years correspond to the years indicated in the provided University Diploma and Academic Transcript? Is the name of the degree same as in the "University Diploma" and "Academic Transcript"?		
4	If the schooling years do not match with the regular academic period, is it explained in the Remarks column? Is the applicant applying for any scholarship other than Water Engineering and Utility Management Future Leaders Training Program?		
5	Is the applicant's name of organization, department, and position correctly spelled out? (No abbreviation is allowed) Has the applicant entered whether the applicant's present organization is related to the Military / the Ministry of Defense?		
6	Is the working history and period of the applicant correctly filled out? -Any employment before university completion is not considered as working history. -Only full-time working with acquisition of diploma, such as night school, is approved as working experience.		
7	In 5. Declaration, has the applicant entered a check mark (✓) for either Agree or Disagree?		
Word File for Annex. 2 Research Plan and Career Plan	Is the research plan written in format of "Title", "Introduction", "Objective" and "Conclusion", according to instructions of "Research Plan" of Annex. 2? (Extreme lack of words may not be accepted.) Is the research plan written with the "Title", "Introduction", "Objective" and "Conclusion", respectively followed by Rules of Outline of Research Plan as instructed in Annex. 2-1 Research Plan?		

Please check the following AFTER printing

Page	Check Point	Applicant	JICA
1	Is the applicant's photo attached on the Application form?		
5	Are the official stamp and signature of the current organization affixed in 3-3.?		
8	In the Declaration Form, is the signed date within the application period?		
University Diploma	Is the notary seal affixed to University Diploma? The copied document of original one is approved only with the original notary seal affixed. *The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers.		
	Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached?		
Academic Transcript	Is the notary seal affixed to Academic Transcript for all the grades earned in the university? Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached?		
Copy of Passport(ID)	Is the copy of valid Passport (or National ID) attached? If not written in English, is the official English translation attached?		
ID Photo	Is the applicant's photo (4cm x 3cm) attached on Page 1 of Application Form?		
(Health Certificate & Medical History)	You must take Health check(Annex3) by the doctor in your country at the time of application for entrance examination or within 6 months before coming to Japan, whichever is later, and submitted with Medical History(Annex4) at a later date. The Annex3 should describe current status of the applicant's illness and state the Physician's consent to join the program.		

Please check the following BEFORE submission

Page	Check Point	Applicant	JICA
All	Are all documents and attachments included? -Application Form, -Annex1 (University Information), -Annex2 (Research Plan and Career Plan), -University Diploma (and Official English translation if the documents are issued other than English), -Academic Transcript (and Official English translation if the documents are issued other than English), -Copy of Passport/ID (and English translation if necessary), -Official English Proficiency Certificate as required by the desired university, -Master's Degree Thesis (if any)		

Name of Applicant:



1. University Information₅

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan. If you have more than two universities in your mind, you can select up to three universities

Name of University and Graduate School(1)	Tokyo Metropolitan University
Name of Course/Major	Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences
Master/PhD	Master
Supervisor of 1st choice*	
2nd choice*	
Field of Study	



Research Plan and Career Plan₈

Write a brief research plan of your proposed Master's or Ph.D. thesis more than 700 words (minimum 3 pages).

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Ph.D. thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted.

Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

*For Ph.D. courses, please attach your master thesis in English and related papers (if any).

!! IMPORTANT !!

✓ It is recommended to make prior contact the faculty before submitting the applications in order to know whether or not the university can accept the research plan. You should write the research plan in light of the requirements and characteristics of the Master's or Ph.D. course.

✓ It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Ph.D. course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

✓ If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

Career Plan after Graduation₈

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Please be reminded of the aim of SDGs Global Leadership Program which expects the participants to be leaders who share values of Japan in order to help establish and maintain mid and long - term good relations between Japan and the participants' countries

8 作成を原則とする

Research History

(1) Field of specialization studied in the past (be as detailed and specific as possible.)

(2) State the titles or subjects of books and papers (including Bachelor's thesis authored by the applicant) , if any, with the name and address of the publisher and the date of publication.

* Attach an abstract of your Bachelor's thesis.

(3) Research Achievements: Begin with the most recent achievement, if applicable.

(yyyy/mm)	Research Achievements

(yyyy/mm)	Research Achievements



Briefing of Water Engineering Utility Management Future Leaders Training Program

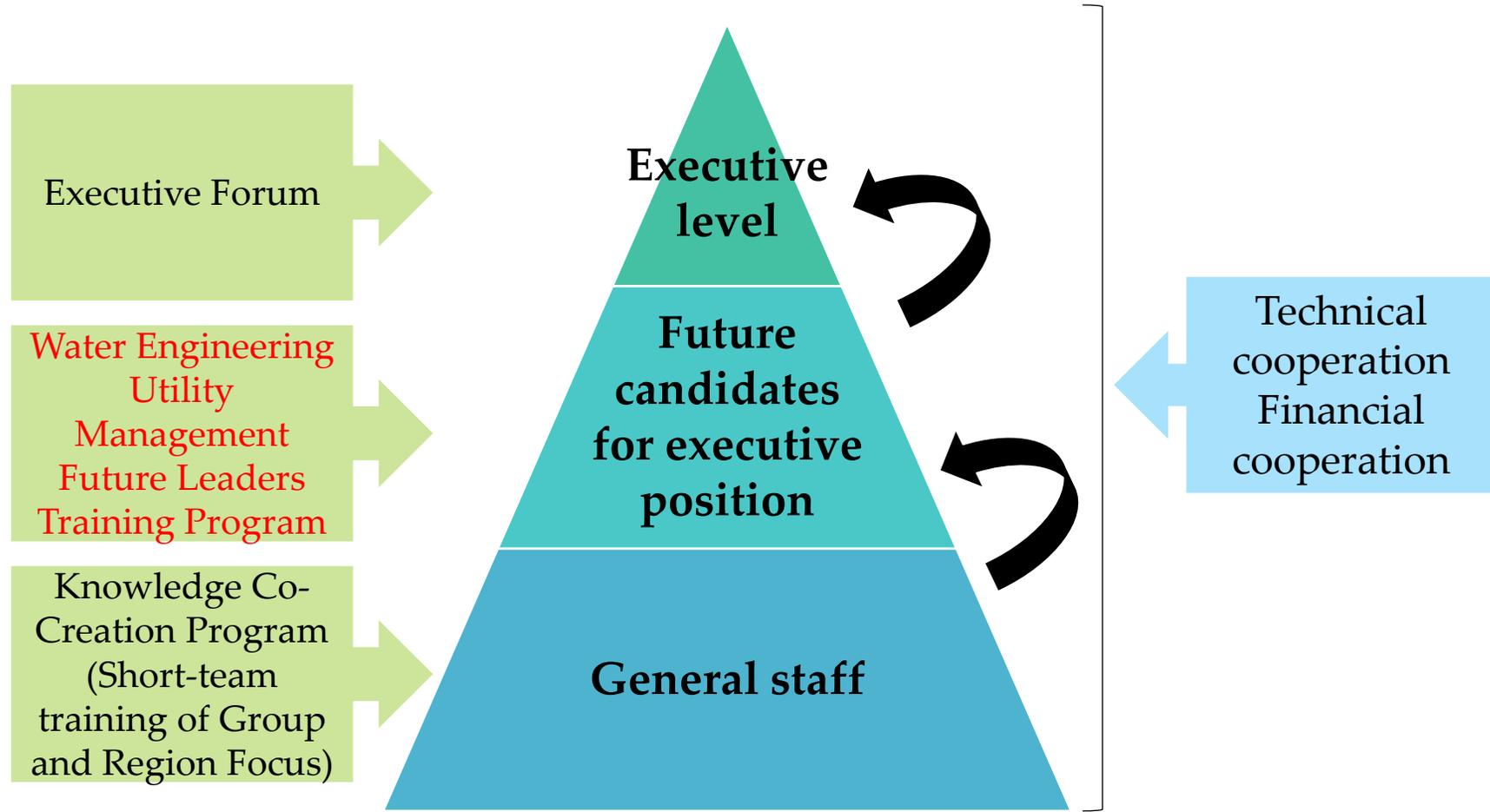
December 2025

Water Resources Group,

Global Environment Department



Capacity development for target groups



The Water Resources Group provides continuous support through a combination of various types of cooperation.

Features of the Program

“Water Engineering Utility Management Future Leaders Training Program” is a Master’s Degree Program offered by the University of Tokyo for Asian region and Toyo University for African region in collaboration with the Japan International Cooperation Agency (JICA) as one of the Knowledge Co-Creation Programs for Long Term Participants.

The objective

To provide future leaders with the knowledge, skills and capacity to design, operate and manage water utilities.



Develop Problem-solving skills

- Identify, analyze, and solve issues logically
- Write and defend a master thesis
- Understand, interpret, and apply experiences of other waterworks

Acquire comprehensive knowledge of the field of waterworks

- Acquire the theoretical and systematic basis of water engineering
- Deepen their understanding of utility management
- Enhance their theoretical and practical capacity comprehensively

Develop long-term connections and networks

- Develop network with other participants from waterworks in Asian countries
- Develop networks with Japanese water professionals and students
- Develop long-term partnerships with Japanese universities and waterworks

Outline of the Program(up to the present)

University:

Department of Civil and Environmental Engineering, Graduate School of Urban Environmental Sciences, the Tokyo Metropolitan University

Commencement: September 2018
(The University of Tokyo until 2024, the Tokyo Metropolitan University from 2025)

No. of Participants per year :
5 persons for Master Course

Target Countries : 9 countries
Cambodia, India, Indonesia, Laos, Nepal, Pakistan, Philippines, Sri Lanka, and Thailand (alphabetical order)

Asian Region

University and Supervisors:

Graduate School of Global and Regional Studies, Toyo University
Prof. KITAWAKI Hidetoshi,
Prof. ARAMAKI Toshiya

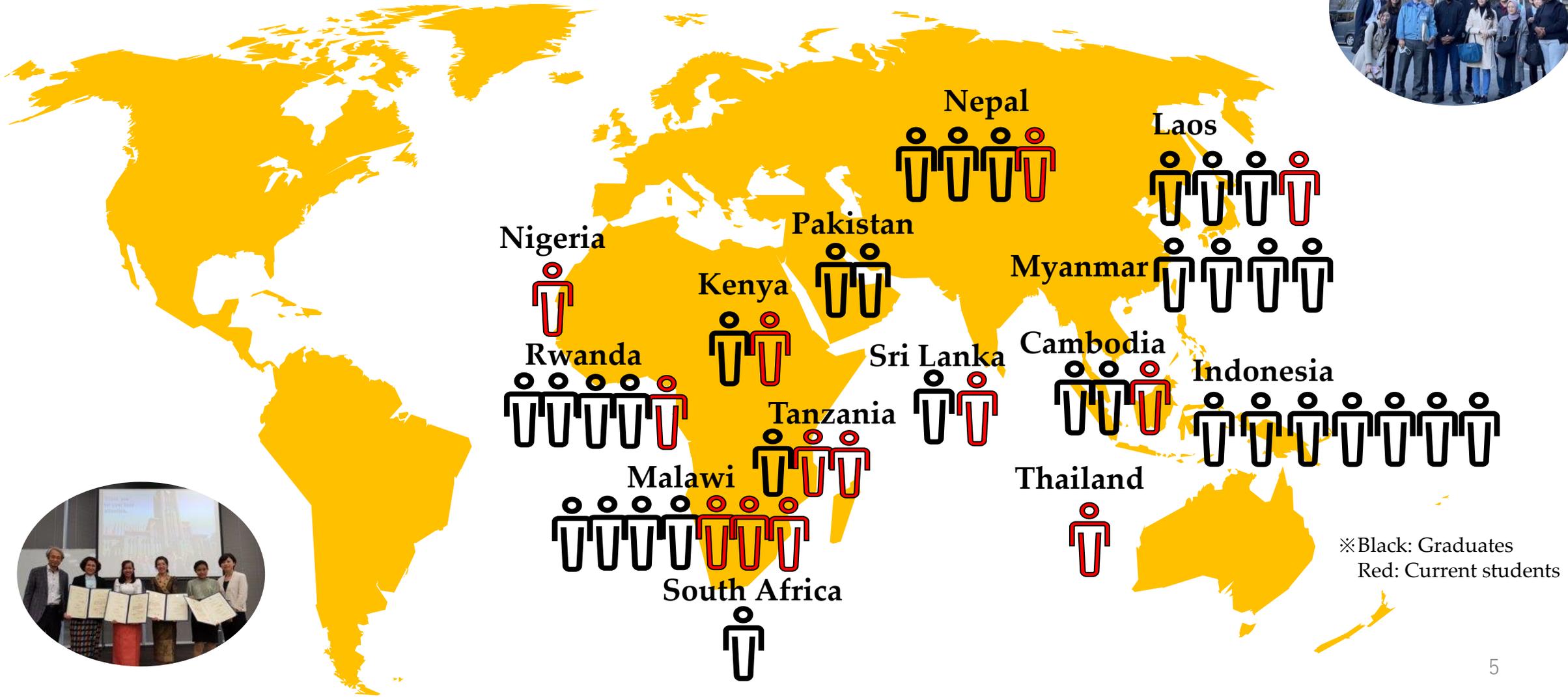
Commencement: September 2020

No. of Participants per year :
3-5 persons for Master Course

Target Countries : 6 countries
Kenya, Nigeria, Malawi, Republic of South Africa, Rwanda, and Tanzania (alphabetical order)

African Region

Participants' Record as of Oct 2025



※Black: Graduates
Red: Current students

For Future Leaders in Water Sector



Application requirements

- **Countries**

Cambodia, India, Indonesia, Laos, Nepal, Pakistan, Philippines, Sri Lanka, Thailand

- **Organization**

Water utilities or ministries in charge of water supply

- **Experience**

at least three (3) years of practical experiences in water utilities , government agencies, or other positions in water sector in their countries

- **Age**

less than thirty-five (35) years old as of enrollment

- **Educational Background**

have a bachelor degree or higher in engineering, science or other disciplines relevant to management of water supply systems

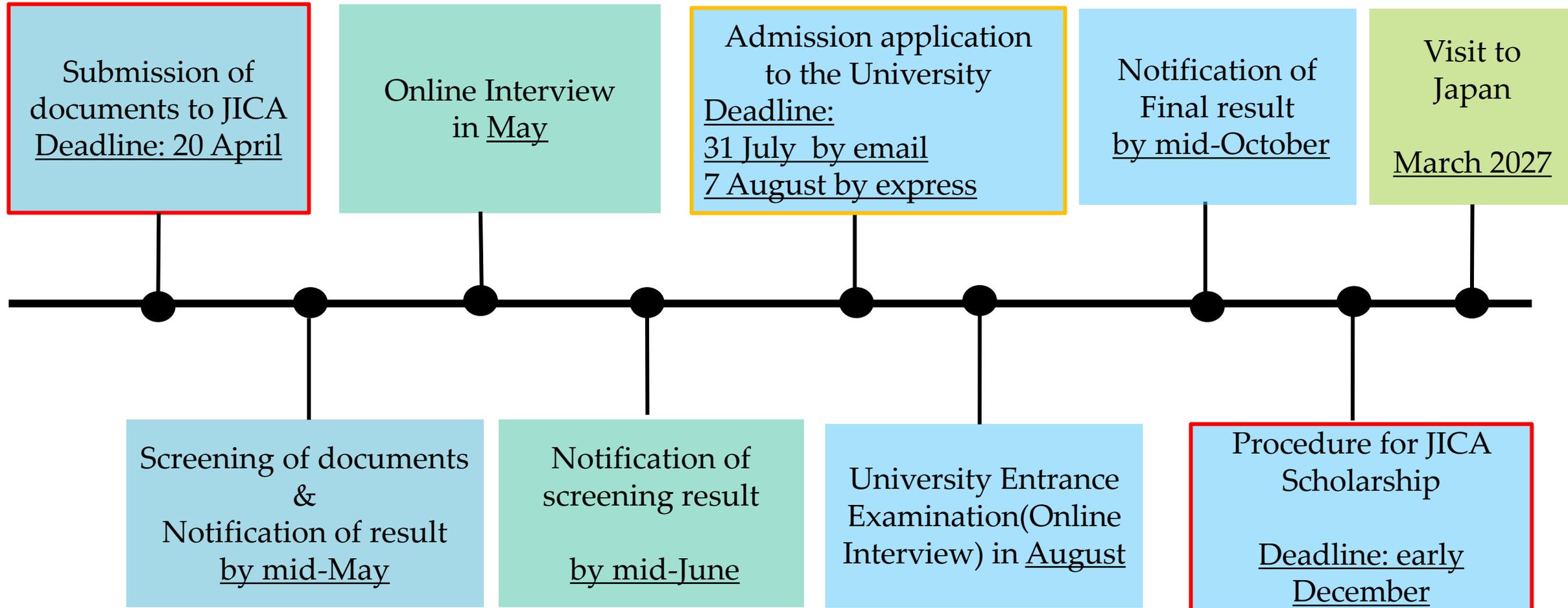
- **Language**

have the linguistic skills required to take courses and receive research guidance in English

- **Health**

in good health both physically and mentally, to participate in the program in Japan

Selection Schedule



Candidates submit documents to **JICA Overseas Office** in the red box, while in the orange box, the candidates submit documents directly to **the University**.

Requests to overseas office

- In selecting candidates, please select those who are expected to become future counterparts of JICA projects and to play a leading role in driving the projects as leaders in their respective countries. Please consult also with experts and the person in charge of your country of Water Resources Group, Global Environment Department, JICA H.Q.
- A maximum of two candidates from each country should be selected. Please prioritize them in this order.
- When submitting application documents until 20 April, please submit “the long list of candidates” (Excel file) entered by the overseas office together with the documents from the candidates.
- If you have any information regarding graduates from your country—such as promotions or notable achievements—we would greatly appreciate it if you could share it with the Water Resources Group at headquarters.



**Thank you for your
attention!**

Reference

Graduates of the University of Tokyo

Year of Enrollement	Name	Country	Organization
2018	PURWANDARI Tiasti Wening	Indonesia	Ministry of Public Works and Housing
2019	Indrastuti	Indonesia	Ministry of Public Works and Housing
2020	URFANISA Dina	Indonesia	Ministry of Public Works and Housing
2020	TAFTAZANI Riza	Indonesia	Ministry of Public Works and Housing
2021	WIDIANINGTIAS Mitria	Indonesia	Ministry of Public Works and Housing
2022	AMIN Saiful	Indonesia	Ministry of Public Works and Housing
2022	ZIKRINA Masayu Nadiya	Indonesia	Ministry of Public Works and Housing
2018	THOR Kounthy	Cambodia	Ministry of Industry and Handicraft
2020	PHEA Sinat	Cambodia	Ministry of Industry, Science, Technology & Innovation
2020	PATHIRANE Ashan Lakmal	Sri Lanka	National Water Supply & Drainage Board-Regional Support Centre
2019	SHRESTHA Arati	Nepal	Ministry of Water Supply
2021	KHANAL Shekhar	Nepal	Melamchi Water Supply Development Board
2022	SHRESTHA Ankit Man	Nepal	Ministry of Water Supply
2020	ABBAS Muzaffar	Pakistan	WASA Lahore
2021	NAJEEB Muhammad Farooq	Pakistan	Water and Sanitation Agency, Faisalabad
2018	Ei Khaing Mon	Myanmar	Yangon City Development Committee
2018	Khaing Khaing Soe	Myanmar	Yangon City Development Committee
2019	Nwe Nwe Zin	Myanmar	Yangon City Development Committee
2021	May Myat Mon	Myanmar	Yangon City Development Committee
2018	SENGPHOUVONG Phaimany	Laos	Vientiane Capital Water Supply State Enterprise
2021	CHANDAENG Sunti	Laos	Luang Prabang Water Supply State Enterprise
2022	THAMMAVONGSA Vadsana	Laos	Faculty of Engineering, National University of Laos

Current Participants at Tokyo Metropolitan University

Year of Enrollment	Name	Country	Organization
2025	Sotha TEP	Cambodia	Siem Reap Water Supply Authority (SRWSA)
2025	Arounxay MEEKAIYALATH	Laos	Vientiane Capital Water Supply State Enterprise
2025	Chanaka PATHIRANA	Sri Lanka	National Water Supply & Drainage Board (NWSDB)
2025	Sujit MAHATO	Nepal	Ministry of Water Supply/ Federal Water Supply and Sewerage Management Project Biratnagar
2025	Jeerattikul Akarasethakarn	Thailand	Metropolitan Waterworks Authority (MWA)